

# Minutes of the Montgomery County Board of Developmental Disabilities Services

January 20, 2026

Meeting Location: Northview Center

## I. Call to Order/Board Member Attendance

Board President John Serr called the January 20, 2026, meeting of the Montgomery County Board of Developmental Disabilities Services (MCBDDS) to order at 7:00 PM. In attendance were:

- Members in-person: President John Serr; Secretary Richard Schultze; Heath MacAlpine; Madeline Iseli; Ralonda Holt; Valerie Jones
- Superintendent: Kamarr Gage

Members absent: Vice President Elizabeth Redmon

Ms. Redmon notified the Board President and Superintendent of her absence prior to the meeting.

The Board Members opened the meeting by reading the Board's vision and mission in unison.

The Board observed a Moment of Silence. Mr. Serr asked the Board to observe a moment of silence in memory of those who have passed away since its last Board Meeting, whether they be individuals served or their family members, staff or their family members, or friends of the Board.

## II. Special Presentations

### A. Oath of Office – Ms. Elizabeth Redmon

This item was moved to February since Ms. Redmon was absent from the meeting.

### B. 2026 Slate of Officers

**Motion: Ms. Iseli moved that the Montgomery County Board of Developmental Disabilities Services adopt the Slate of Officers for calendar year 2026 as proposed: President, Mr. John Serr; Vice President, Ms. Elizabeth Redmon; Secretary, Mr. Richard Schultze. Mr. MacAlpine seconded the motion. The motion carried unanimously.**

### C. Presentation by Danielle Dillon, Director of Human Resources, on Human Resources Department

**D. Presentation by Janice Rice, Director of Communications, on Accessible Communication**

**III. Review and Approval of Minutes**

This item was moved to February. Three Board Members abstained since they were absent from the December meeting, and one was absent. Leaving three was not a majority vote of the six that were in attendance.

**IV. Superintendent Reports**

**A. Update by Superintendent Kamarr Gage**

Kamarr's written report was included in the Board Packet, and he provided updates/details on the following:

- May Deliverables Status
- New Activities and Deliverables
- Ohio Association of County Boards (OACB) Updates
- Volunteer Recruitment Plan
- General Information Shared with All Staff
- Monthly Waiver Movement
- Picture of donated Amtryke Paceline 16

**B. Excellent Staff Performances**

These were included in the Board Packet for the Board Members to review at their convenience and leisure. At the request of Mr. Serr, three cheers were given for these staff members.

**C. Thank you notes**

These were included in the Board Packet for the Board Members to review at their convenience and leisure.

**V. Committee Reports**

**A. Ethics Committee – Richard Schultze, Chairperson**

There were no Ethics items for January.

**B. Finance Committee – Heath MacAlpine, Chairperson**

1. **Ohio Department of Developmental Disabilities (D O D D) Financial Assistance Request – 2026**  
**Motion: Mr. MacAlpine moved that the Montgomery County Board of Developmental Disabilities Services hereby adopt and approve the formal financial requests of the Ohio Department of Developmental Disabilities as stated above and authorize the Superintendent to submit these requests on behalf of the Montgomery County Board of Developmental Disabilities Services for 2026, which meets**

**its obligations under the Ohio Revised Code Rule titled *Ensuring the solvency of a county board of developmental disabilities*. Mr. Serr seconded the motion. The motion carried unanimously.**

**2. Review of Program Vouchers**

Program Vouchers were provided in the Board Packet and included expenditures that are over \$1,000.00. No action was required.

**3. Financial Reports**

The Financial Reports for the following funds were provided in the Board Packet:

- Fund Balances
- Combined
- General
- Residential
- Mental Health
- Capital

In response to Mr. MacAlpine asking how we are doing, Director of Business Andrew Kinder said we finished 2025 really well. Our revenue came in at 99 percent and our expenses at 91 percent, and this is a reflection of staff awareness and doing the best they can with what they have amidst the challenges and changes that have taken place. Our end-of-year fund balance is \$9.7 million, which represents 16.5 percent of our expense budget. We are going into this year a little higher than originally anticipated, and we are focusing on 2027 through 2029 and what the future holds for us.

**C. Human Resources Committee – Elizabeth Redmon, Chairperson**

There were no Human Resources items for January.

**D. Policy Committee – John Serr, Chairperson**

**1. First Reading of Selected Policies**

- Roman Numeral 7.15 Sick Leave and Other Types of Leave

**2. Second Reading and Approval of Policies**

There were no second reading policies for January.

**3. Request to Rescind**

- Policy Roman Numeral 10.12 is being rescinded because we no longer have a Mental Health Program: Roman Numeral 10.12 Individual Rights Policy and Grievance Procedure – Mental Health Supports and Services (MHSS) Program

**Motion: Mr. Serr moved that the Montgomery County Board of Developmental Disabilities Services rescind Policy Roman Numeral 10.12 as listed above. Ms. Holt seconded the motion. The motion carried unanimously.**

## **VI. SPECIAL REPORTS**

### **A. Monthly Updates for MCBDDS Departments**

Mr. Serr recognized four Major Unusual Incident (MUI) Department staff members who voluntarily worked over the holiday break: John McClanahan, Traci Craig, Beth Hamilton, and Bonnie Demopoulos, for their efforts to preserve the health and welfare of the community we serve.

Mr. Serr also acknowledged there were other staff who worked over the holiday break when something came up. He thanked these staff for their dedication to those we serve.

Mr. Serr congratulated the following staff members who have reached the following service milestones:

#### **25 years**

- Michelle Seybold, Service and Support Administrator

#### **20 years**

- Callie Hoffmann, Eligibility & Service and Support Administrator

#### **15 years**

- Kathy Duffin, Community Integration Supervisor
- Andrea Martin, Administrative Professional

#### **5 years**

- Nicole Orihood, Service and Support Administrator
- Stephanie Fair, Service and Support Administrator
- Julie Born, Service and Support Administrator

#### **1 year**

- Katie Baker, Early Childhood Development & Therapy Professional

Mr. Serr shared that next month the Board will be providing Kamarr with a Performance Evaluation which is required not less than 90 days before his contract anniversary date. Details will follow on how this will be done, and Mr. Serr asked the Board Members to begin thinking about what constructive feedback they would like to share.

## **VII. ANNOUNCEMENTS – EVENTS - STORIES**

Recent issues of the agency newsletter were included in the Board Packet for the Board Members to review at their convenience and leisure.

## **VIII. OTHER BUSINESS**

There were no Other Business items for January.

## **IX. VISITORS' TIME**

There were no visitors.

## **X. ADJOURNMENT**

There being no further business to present to the Board, the meeting was adjourned.

Time: 8:17 PM

Signed by: Board President John Serr

Date: February 17, 2026

The next Regular Meeting of the Montgomery County Board of Developmental Disabilities Services will take place at 7 PM on **TUESDAY, February 17, 2026**, at Northview Center, 8114 North Main Street, Dayton, OH 45415.

Notes by: Executive Assistant Julie Nelson

Reviewed and approved by: Superintendent Kamarr Gage

Date approved by Board Secretary Richard Schultze: January 22, 2026