

## AGE WAIVER REQUEST

The purpose of the rule waiver process is to allow Direct Support Professionals under 18 years of age and legally able to work, to provide services for individuals with developmental disabilities. These DSPs must work with another staff person who is at least 18, cannot provide intimate personal care to individuals, cannot provide transportation to individuals, and cannot administer medications or take medication administration classes.

Except for the exclusions above, DSPs who are 16-17 years old can be utilized to assist with making community connections, providing active treatment, and implementing ISP services/supports.

Instructions: Please fill out this form completely and return to DODD via email at

[Diploma-GEDWaiver@dodd.ohio.gov](mailto:Diploma-GEDWaiver@dodd.ohio.gov)

Date of Request:

County:

Agency Name:

Agency/Facility Contact Person:

Contact Person's Email Address:

Select Setting Type:

Unlicensed Waiver

Licensed ICF  Facility Name:

Licensed Waiver  Facility Name:

1. Full name of individual for whom the waiver is requested:
2. Last 4 digits of SS#:
3. Date of Birth:
4. Expected Date of Hire:
5. Job Title:
6. Job Duties:
7. Explanation of why the provider would like to hire the applicant in a direct service position, including participation in a developmental disabilities specific internship program such as C3PO:

8. Explain how the agency will ensure oversight of the employee, including the assurances below:
- a. Employee will only work when staff over the age of 18 are present
  - b. Employee will not administer medication to any individual
  - c. Employee will not drive any individual
  - d. Employee will not provide intimate personal care to any individual

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**DODD USE ONLY**

Date of Manager Review:

Approved

Disapproved

Reason for Disapproval: