

How to Sign Up for Provider Compliance Office Hours Sessions

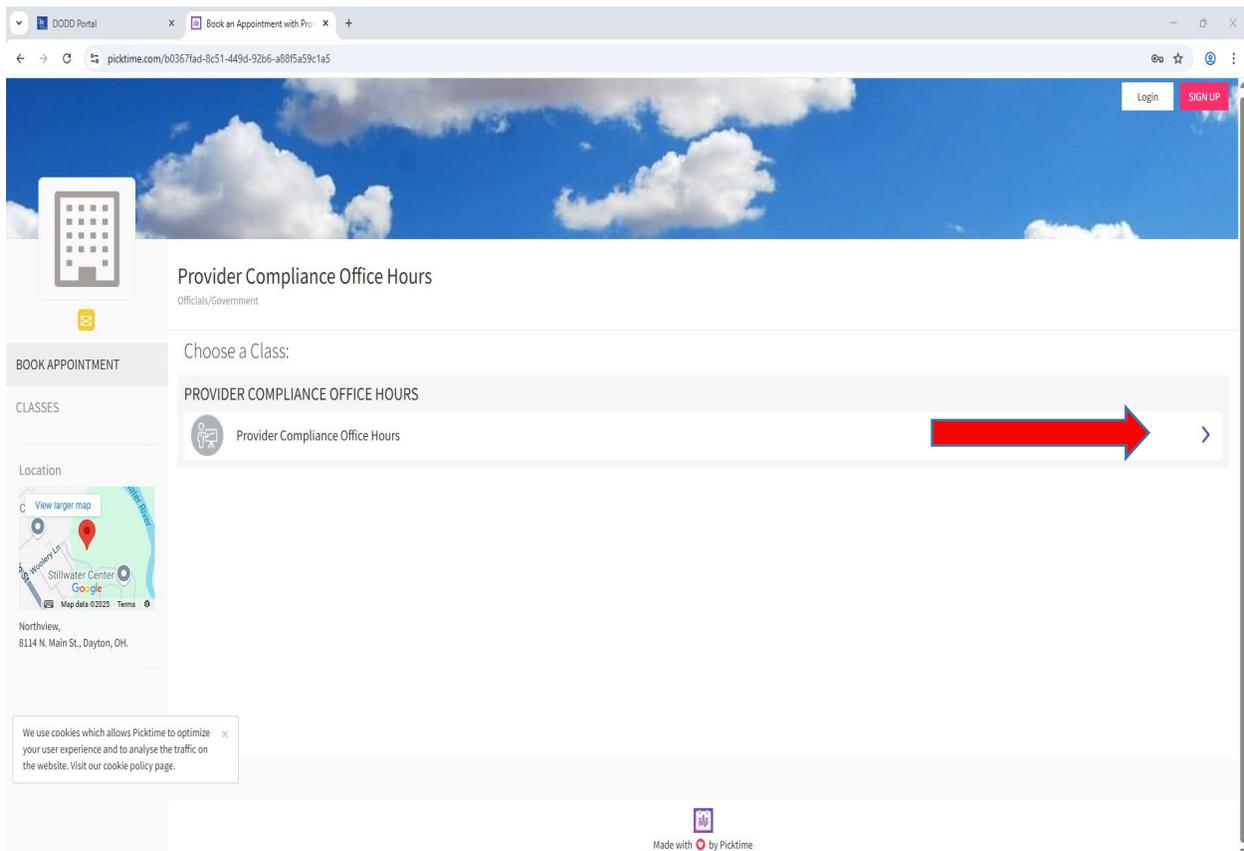
MCBDDS Provider Compliance staff offer many services to providers. Technical assistance on the expected standards & responsibilities as a provider is one way we can help make you a more successful provider. The purpose of these Office Hours is to provide one-on-one time to address compliance issues, such as reviews and how to develop documentation for ISPs.

We have implemented the Pick Time system to allow those interested to schedule a one-hour meeting slot. You will be able to complete this online through a link on our website. There will be two MCBDDS Provider Compliance staff available to meet with you, and a total of six open slots. Meetings will occur the third Wednesday of each month. The first time slot will start at 11 a.m., and the last scheduled time slot will be 1 p.m. To participate, you must have a scheduled meeting; drop-ins will not be possible.

Below you will find screen shots of what the system looks like and how to proceed in scheduling a time slot successfully.

1: Go to <https://www.picktime.com/b0367fad-8c51-449d-92b6-a88f5a59c1a5> or to our website [Mont Co. Board of Dev Disabilities Services \(OH\) | Official Website](#) to choose the For Providers tab, then Compliance and click on the link in the Office Hours section.

2. You will then click on the **Provider Compliance Office Hours** button



3. Please choose the desired month and time slot that you wish to attend. The current month is always displayed. If you wish to register for an upcoming month, click the arrow next to the month listed. The number of available time slots are listed above the scheduled times.

The screenshot displays the Picktime website interface for booking a compliance class. The browser address bar shows the URL `picktime.com/TACOMPLIANCE`. The main content area is titled "Compliance" and "Officials/Government". A breadcrumb trail indicates the path: "Tech Assist Class > Marci Slifko > Sessions > Info > Complete".

On the left sidebar, the "BOOK APPOINTMENT" section is active. Below it, the "CLASSES" section shows "August 2024" with a red arrow pointing to a right-pointing navigation arrow (highlighted with a red circle). A "Location" section features a map of Northview, OH, with a red pin and a red circle around the location name "African Restaurant and Grill".

The main content area prompts the user to "Choose a Session you want to attend:". Three sessions are listed, each with a "1 hr" duration and a blue arrow for selection (highlighted with a red circle):

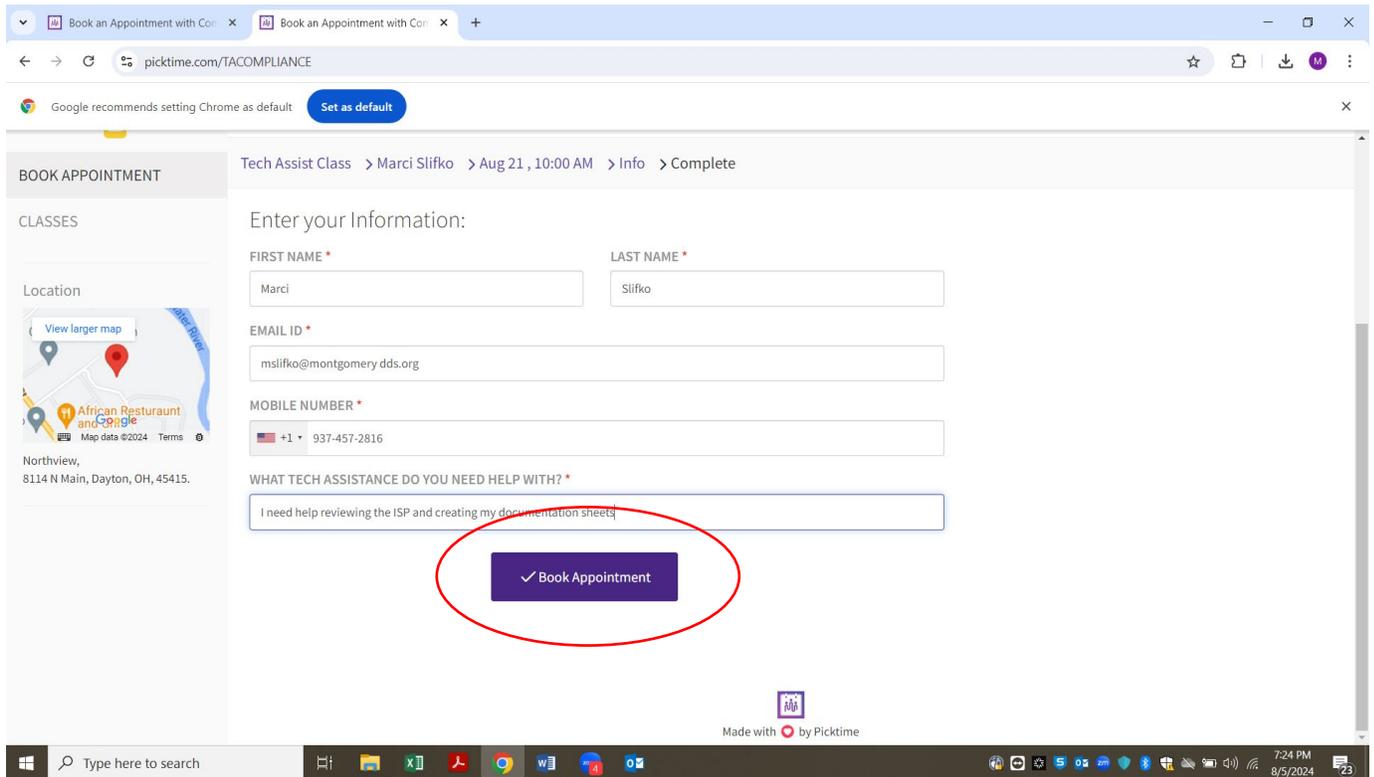
- 21st Aug 2024, 11:00 AM UTC -04:00, US Eastern Time
- 21st Aug 2024, 12:00 PM UTC -04:00, US Eastern Time
- 21st Aug 2024, 01:00 PM UTC -04:00, US Eastern Time

The Windows taskbar at the bottom shows the system time as 6:38 PM on 8/6/2024.

5. Please complete the required information. All boxes will need to have information included. When you schedule a time slot, you must indicate what type of technical assistance you are seeking to ensure we can provide you with effective assistance. You will then click the **Book Appointment button**.

If you are seeking assistance with documentation sheets, it is necessary that you bring a copy of the current ISP with you to the appointment. We will not be able to print those for you at the time of the meeting. The front desk staff are able to print the ISP for you **prior to your scheduled time**. Please email the document you wish to have printed as an attachment to NVfrontdesk@mcbbdds.org. Please give at least a 4 hour notice prior to picking up the document.

If you are wanting assistance with nursing or billing information, those topics will not be addressed during these sessions. Your information will be forwarded to the appropriate staff to address your needs.



6. You will see a confirmation of your booking. Please make note of your date & time. On the day of your session, please remember to bring all necessary documents. When you arrive at Northview for your appointment, please let the front desk staff know you are there for the Compliance Office Hours. See you then!!

Book an Appointment with Con x Book an Appointment with Con x +

picktime.com/TACOMPLIANCE

Google recommends setting Chrome as default [Set as default](#)

Compliance

Officials/Government

Tech Assist Class > Marci Slifko > Aug 21, 10:00 AM > Info > Complete

BOOK APPOINTMENT

CLASSES

Location

[View larger map](#)

African Restaurant and more

Map data ©2024 Terms

Northview,
8114 N Main, Dayton, OH, 45415.



Your booking has been confirmed.

Class	Tech Assist Class
Team Member	Marci Slifko
Date & Time	Aug 21st 2024, 10:00 AM UTC -04:00, US Eastern Time
Client	Marci Slifko +1 937-457-2816 mslifko@montgomerydds.org

[Book Again](#)

Type here to search

7:24 PM
8/5/2024

4/15/2025